



LOS ANGELES UNIFIED SCHOOL DISTRICT
District Operations

Integrated Safe School Plan Preview

ISSP is Coming Soon!

Jill Barnes

Coordinator, Office of Emergency Services
District Operations



LOS ANGELES UNIFIED SCHOOL DISTRICT District Operations

The Safe School Plan Creator system is being replaced with a new system.

Why we are replacing the current Safe School Plan Creator system:

- To align with federal guidance outlined in *Guide for Developing High-Quality School Emergency Operations Plans*.
- To integrate current technology.
- To give first responders access to emergency information before an emergency.

What's Gone:

- No more three separate volumes!
- No 600 page printout!
- No need to fill in data about your school that the District already knows!
- No repetition filling in same information asked for in multiple places in plan!



LOS ANGELES UNIFIED SCHOOL DISTRICT District Operations

The Safe School Plan Creator system is being replaced with a new system.

What's New:

- Reorganized to incorporate the 6 step process recommended by six federal agencies.
- Read-only access for people who do not need to edit a plan.
- School staff will be able to view the Safe School Plan online.
- School staff will be able to download a pdf of the Safe School Plan.
- Plans can be viewed from phones and tablets.
- Shorter printout – just over 100 pages total.
- First responder agencies will be able to view and download plans.
- Data pulled from District systems and pre-populated in plan.
- Data entered in one place will populate in other sections of the plan.
- Dropdown of staff to assign to emergency teams.
- Ability to upload documents into plan.
- Lists all schools covered by the same Safe School Plan at a site
- Links to key District documents and programs embedded into plan.



LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Safe School Plan Login Page

Log in to the Integrated Safe School Plan with your single sign-on information .

Your access will be automatically assigned to you based on your District position and assigned work location. Additional access can be assigned.

LOS ANGELES UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Sign in with your organizational account

someone@example.com

Password

Sign in

Enter your full LAUSD email address and password to Log In.
e.g (msmith@lausd.net, mary.smith@lausd.net)



LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Safe School Plan Main Menu

Select a **school** from the dropdown to see its information.

User can also type in the school name from the **search** field box.

You will only see and be able to access the plans of schools to which you are assigned.

The screenshot shows the 'Safe School Plan' web application. The 'Schools' dropdown menu is highlighted with a red box, and the search field is also highlighted. Below the dropdown, a table lists schools with columns for School Name, Center, District, Address, City, Phone, and Principal.

School Name	Center	District	Address	City	Phone	Principal
102ND STREET EARLY EDUCATION CENTER	1954501	SOUTH	1925 E 102ND ST	LOS ANGELES	(323) 569-8159	WASHINGTON, TRACEY
107TH STREET ELEMENTARY	1585701	SOUTH	147 E 107TH ST	LOS ANGELES	(323) 756-8137	NELSON, KATHERINE
107TH STREET ELEMENTARY MATH/SCIENCE/TECHNOLOGY MAGNET	1585702	SOUTH	147 E 107TH ST	LOS ANGELES	(323) 756-8137	
109TH STREET ELEMENTARY	1583601	SOUTH	10915 S MC KINLEY AVE	LOS ANGELES	(323) 756-9206	ESTEVEZ, ANA
10TH STREET ELEMENTARY	1708201	CENTRAL	1000 GRATAN ST	LOS ANGELES	(213) 380-8990	OTTO, WILLIAM
112TH STREET EARLY EDUCATION CENTER	1954601	SOUTH	1319 E 112TH ST	LOS ANGELES	(323) 567-9631	PEARMAN, CELESTINE
112TH STREET ELEMENTARY	1588401	SOUTH	1265 E 112TH ST	LOS ANGELES	(323) 567-2108	ARNOLD FUNCHES, LINDA
116TH STREET ELEMENTARY	1586301	SOUTH	11610 STANFORD AVE	LOS ANGELES	(323) 754-3121	BROOKINS-HENDERSON, TYRA
118TH STREET ELEMENTARY	1574001	SOUTH	144 E 118TH ST	LOS ANGELES	(323) 757-1717	LEE, GRACE
122ND STREET ELEMENTARY	1588701	SOUTH	405 E 122ND ST	LOS ANGELES	(323) 757-8117	SANDERS, CHRISTINE

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LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

School Detail Menu

Click on a school to see the **School Details** menu with basic school information. Use the **navigation bar** on the left to view different sections within the school menu.

- Schools at this Site
- School Staff
- Floor Plan and Maps
- Bell Schedules

The bottom menu displays the **Current** (already submitted) version of the Safe School Plan.

- Emergency View
- Planning View
- Download

Personnel with editing rights will also see an editing menu.

School Details

102ND STREET EARLY EDUCATION CENTER

School Name: 102ND STREET EARLY EDUCATION CENTER

Cost Center: 1954501 | Location Code: 9545 | Local District: SOUTH

SSP Submitted By: 102ND STREET EARLY EDUCATION CENTER

Address: 1925 E 102ND ST, LOS ANGELES, CA 90002 | Phone: (323) 569-8159

Principal: WASHINGTON, TRACEY | SSP Designee: [Search]

Operations Coordinator: CONTRERAS, MARTA | Administrator of Operations: YELDELL, PATRICIA

Current Safe School Plan

Version	Submitted	Action
2015.1	9/30/2015	Emergency View
	Reviewed: 9/9/2015	Plan View
	Last Revision: 8/3/2016	Download

Safe School Plan Maintenance

Version	Status	Submitted	Action
2016.1	Not Submitted		Emergency View
	Reviewed		Plan View



LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Schools At This Site

When **Schools at this Site** is clicked, a list of schools that are co-located at that site shows. The list includes District schools and charter schools, as all schools on a site use the same Safe School Plan.

Schools at this Site

102ND STREET EARLY EDUCATION CENTER

School Name	Cost Center	Phone	Principal	Reporting School
102ND STREET EARLY EDUCATION CENTER	1954501	(323) 569-8159	WASHINGTON, TRACEY	102ND STREET EARLY EDUCATION CENTER

Page 1 of 1 (1 entry)



LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

School Staff

A list of staff members is displayed when **School Staff** is selected.

School Staff

Safe School Plan

School Details

Schools at this Site

School Staff

Floor Plans and Maps

Ball Schedule

Archived Plans

School Staff

102ND STREET EARLY EDUCATION CENTER

Name	Job Title	Safe School Plan Role	Email	Phone
ARCHIE, SHAVONNA	EARLY ED CENTER AIDE I & R	Local School Staff	shavonna.archie@lausd.net	(222) 333-4444
DOUGLAS, CASSANDRA	TCR/EARLY ED CENTER	Local School Staff	cc06311@lausd.net	(222) 333-4444
DUCKETT, FRANKIE	TCR/EARLY ED CENTER	Local School Staff	frank0928@lausd.net	(222) 333-4444
GALARZA, AUDELIA	EARLY ED CENTER AIDE I & R	Local School Staff	abg6334@lausd.net	(222) 333-4444
GALARZA, JULIE	EARLY ED CENTER AIDE I & R	Local School Staff	julie.galarza@lausd.net	(222) 333-4444
HARRIS, JEAN	EARLY ED CENTER AIDE I & R	Local School Staff	jsh5701@lausd.net	(222) 333-4444
HAY, ARLENE	TCR/EARLY ED CENTER	Local School Staff	ach64731@lausd.net	(222) 333-4444
JONES, TARA	EARLY ED CENTER AIDE I & R	Local School Staff	ttj1799@lausd.net	(222) 333-4444
MILLS, JEANETTA	EARLY ED CENTER AIDE I & R	Local School Staff	jdm9484@lausd.net	(222) 333-4444
OLINAS, JUAN	EARLY EDUCATION CENTER ATTENDANT	Local School Staff	jro5625@lausd.net	(222) 333-4444

Page 1 of 2 (20 entries)

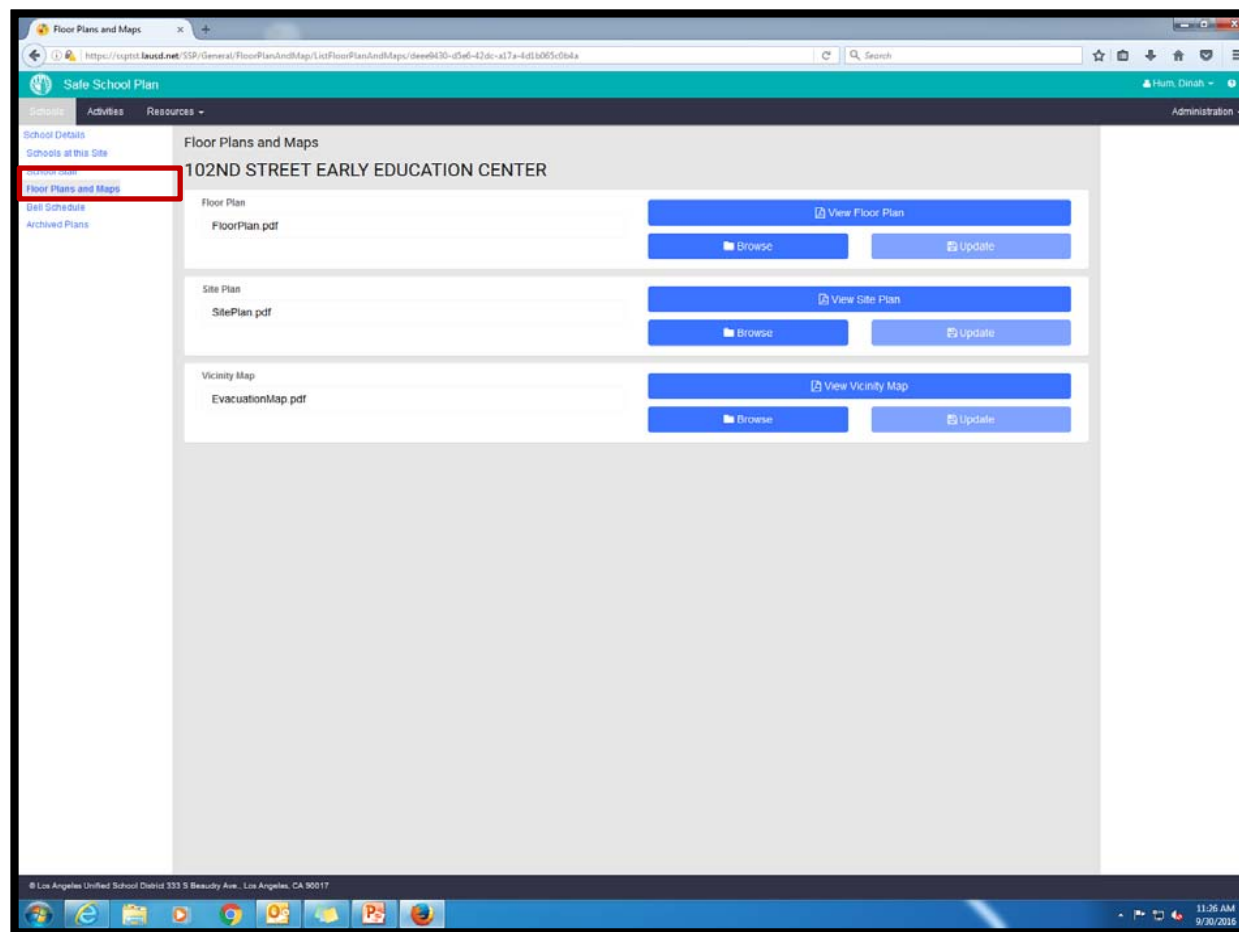


LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Floor Plans and Maps

The **Floor Plans and Maps** option includes floor plans, site plans, and vicinity maps.



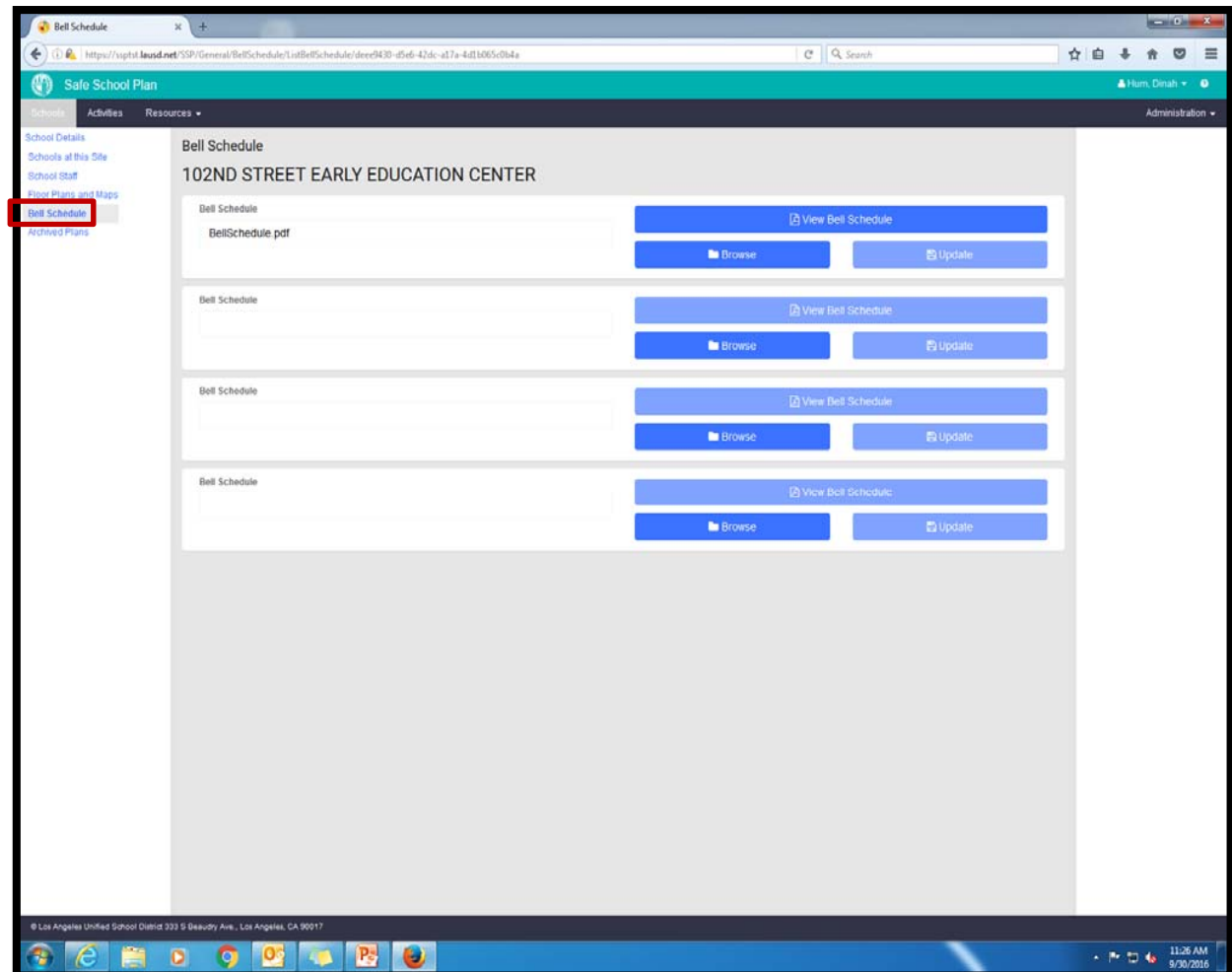


LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Bell Schedule

When **Bell Schedule** is selected, the school's bell schedule can be viewed. Users who can edit a Safe School Plan will also be able to upload additional bell schedules if needed.





LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Safe School Plan Archive

For users who can edit plans, an **Archived Plan** option is visible and the school's Safe School Plans from past years can be viewed and downloaded. This includes Safe School Plans from the previous Safe School Plan Creator system.

Safe School Plan

Schools Activities Resources

School Details

Schools at this Site

School Staff

Floor Plans and Maps

Self Schedule

Archived Plans

Archived Plans

ALDAMA ELEMENTARY

Document Name Date Plan Cycle Version

2027_FRG.pdf	5/26/2016	School Plan Archive	Versions
2027_ORG.pdf	5/26/2016	School Plan Archive	Versions
2027_s1.pdf	5/26/2016	School Plan Archive	Versions
2027_s1Chart.pdf	5/26/2016	School Plan Archive	Versions
2027_SSP.pdf	5/26/2016	School Plan Archive	Versions
2027_Vol1.pdf	5/26/2016	School Plan Archive	Versions

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LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Current Safe School Plan

The **Current Safe School Plan** section at the bottom of the **School Detail** page displays the current , most recently submitted plan. There are three options to select from:

- **Emergency View**- for first responders and school staff to see school emergency teams, contact information, and emergency protocols.
- **Planning View**- for employees assigned to the school to view the entire Safe School Plan and the planning process .
- **Download**- for users to download the Safe School Plan emergency view.

Safe School Plan Maintenance is used to edit the plan and visible only to users with editing rights. The format of this section will change a bit next year after data has been migrated over from the old system.

The screenshot shows the 'School Details' page for '102ND STREET EARLY EDUCATION CENTER'. The page includes fields for School Name, Cost Center (1954501), Location Code (9545), Local District (SOUTH), SSP Submitted By (102ND STREET EARLY EDUCATION CENTER), Address (1925 E 102ND ST, LOS ANGELES, CA 90002), Phone ((323) 569-8159), Principal (WASHINGTON, TRACEY), SSP Designer (YELDELL, PATRICIA), Operations Coordinator (CONTRERAS, MARTA), and Administrator of Operations (YELDELL, PATRICIA). Below this, there are two sections for the Safe School Plan. The 'Current Safe School Plan' section shows Version 2015.1, Submitted 9/30/2015, Reviewed 9/9/2015, and Last Revision 8/3/2016. The 'Safe School Plan Maintenance' section shows Version 2016.1, Submitted Not Submitted, Reviewed Not Reviewed, and Last Revision 9/13/2016. Both sections have buttons for 'Emergency View', 'Plan View', and 'Download' or 'Edit Plan'.

Current Safe School Plan		
Version	Submitted	Emergency View
2015.1	9/30/2015	Plan View
	Reviewed	Download
	9/9/2015	
	Last Revision	
	8/3/2016	

Safe School Plan Maintenance		
Version	Submitted	Emergency View
2016.1	Not Submitted	Plan View
Status	Reviewed	Edit Plan
Draft	Not Reviewed	
	Last Revision	
	9/13/2016	



LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Emergency View Main Menu

The **Emergency View** is for first responders and school staff to see school emergency teams, contact information, and emergency protocols.

In **Emergency View**, there are four tabs across the top: School Contacts, Immediate Actions, Emergency Threats and Hazards, and Maps and Site Plans.

School Contacts (will be changed to **Emergency Teams/Contacts**) sections include:

- School Incident Command System Team Chart (will show as chart)
- Crisis Team Chart
- Threat Assessment Team Chart
- School Emergency Contacts



LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

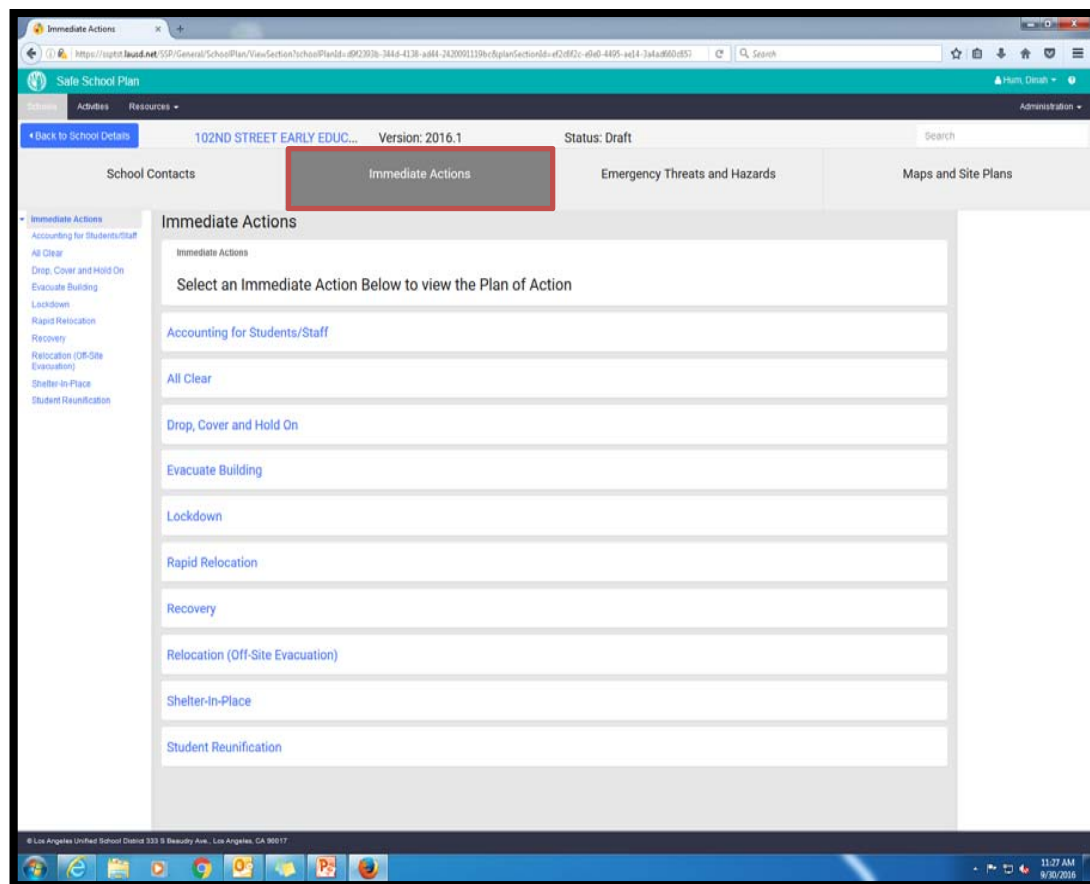
Emergency View/Immediate Actions

The **Immediate Actions** tab includes:

- Accounting for Students/Staff
- All Clear
- Drop Cover and Hold On
- Evacuate Building
- Lockdown
- Rapid Relocation
- Recovery
- Relocation (Off-Site Evacuation)
- Shelter-In-Place
- Student Reunification

The actions in this section are generally not specific to one particular threat/hazard.

Click on an action to see the details of the protocols.





LOS ANGELES UNIFIED SCHOOL DISTRICT

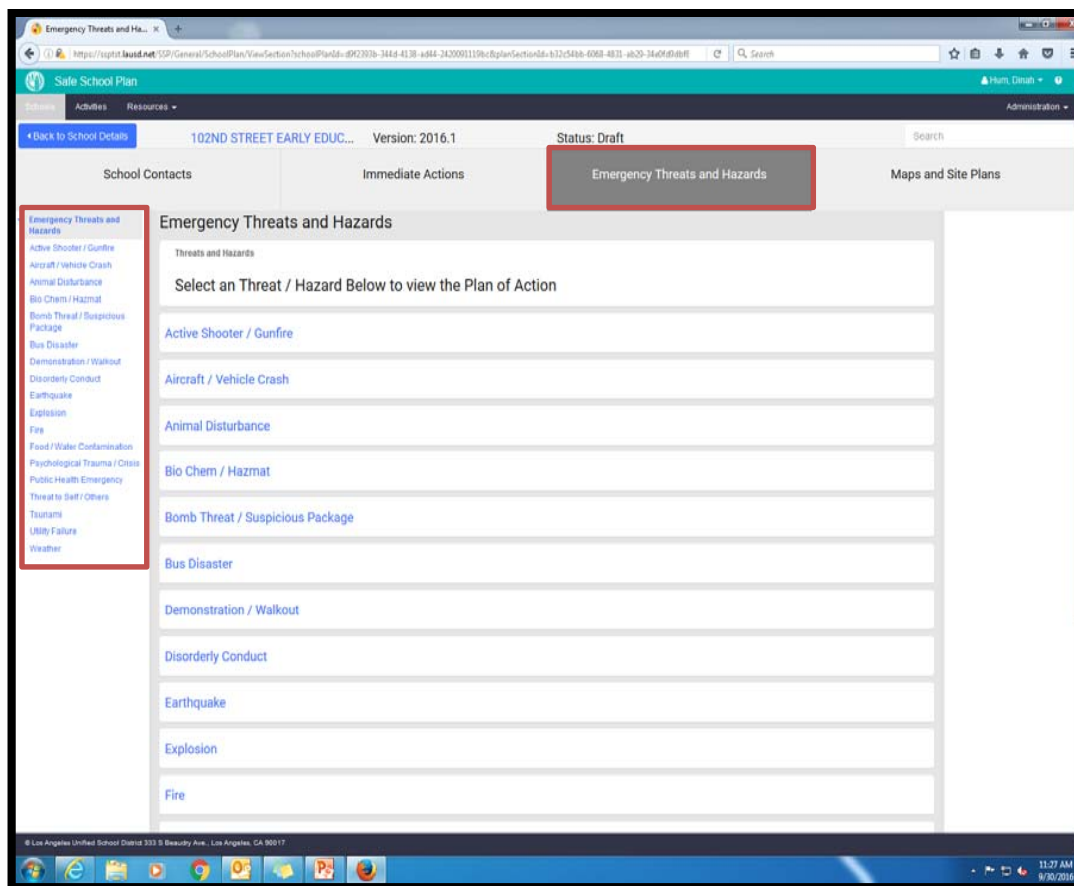
District Operations

Emergency View/Emergency Threats and Hazards

Emergency Threats and Hazards sections include:

- Active Shooter/Gunfire
- Aircraft/Vehicle Crash
- Animal Disturbance
- Bio Chem/Hazmat
- Bomb Threat/Suspicious Package
- Bus Disaster
- Demonstration/Walkout
- Disorderly Conduct
- Earthquake
- Explosion
- Fire
- Food/Water Contamination
- Psychological Trauma/Crisis
- Public Health Emergency
- Threat to Self/Others
- Tsunami
- Utility Failure
- Weather

Click on an action to see the details of the protocols.





LOS ANGELES UNIFIED SCHOOL DISTRICT

School Operations

Active Shooter/Gunfire

The screenshot displays the LAUSD Safe School Plan web application. The browser address bar shows the URL: <https://spsf.lausd.net/SOP/General/SchoolPlan/ViewSection?planSectionId=a77693f-571a-402-8b4c-8babeab80526&expandedId=a77693f-571a-402-8b4c-8babeab80526>. The page title is "Active Shooter / Gunfire". The navigation bar includes "School Emergency Team", "Immediate Actions", "Emergency Threats and Hazards" (highlighted with a red box), and "Maps and Site Plans". The left sidebar lists various emergency threats and hazards, with "Active Shooter / Gunfire" selected and highlighted with a red box. The main content area provides detailed information about active shooter incidents, including definitions, procedures, and roles for the Incident Commander, Planning and Intelligence Team Leader, and Operations Team Leader.

Active Shooter / Gunfire

More information is available in the LAUSD Lockdown and Rapid Relocation Procedures for all Schools bulletin. If there is a threat of violence to campus or gunfire is heard in the area, implement Lockdown procedures.

An Active Shooter on Campus involves one or more individuals on school grounds who is armed with a firearm and has already killed or wounded someone with the firearm AND at least one of the following applies:

- Continues to shoot others
- Actively seeks or attacks others
- Has access to additional victims

Procedure

1. Upon first indication of an active shooter, personnel should immediately notify the principal or designee, who becomes the Incident Commander.
2. The School Incident Commander (principal/designee) will initiate a Lockdown, the recommended appropriate Immediate Response Action.
3. The School Incident Commander will call 911 and School Police (213) 625-6631, and provide the exact location and nature of the incident. The School Incident Commander should designate a person to remain on the phone line with police if able to do so. If there is an assigned officer on campus, they shall be notified.
4. The School Incident Commander activates the Incident Command (IC) Team.

The Planning and Intelligence Team Leader will:

- Notify the LD Administrator of Operations, and/or Operations Coordinator and request assistance.
- Prepare a message for parents to be sent on Blackboard Connect.
- Prepare to communicate with classrooms using school phones, email, cell phones, or radios. Establish a means of keeping all classrooms informed.

The Operations Team Leader will:

- Ensure that perimeter gates are secured and that all students, staff and visitors are safely secured behind locked doors.
- Begin the process of accounting for all students and staff.
- Staff should take steps to calm and control students with regular PA announcements and if safe to do so, attempt to maintain separation between students and the perpetrator.
- 5. If there is an active shooter on campus as defined above and students are in imminent danger, the Incident Commander may initiate Rapid Relocation if that does not place students in the path of the gunman. This action may apply to the entire campus, or just an affected portion.



LOS ANGELES UNIFIED SCHOOL DISTRICT

School Operations

Demonstration/Walkout

Safe School Plan

102ND STREET EARLY EDUC... Version: 2015.1 Status: Completed

School Emergency Team Immediate Actions **Emergency Threats and Hazards** Maps and Site Plans

Demonstration / Walkout

Demonstration / Walkout

A Demonstration/Walkout is any assemblage on or off campus by staff or students for the purpose of protest or demonstration. A demonstration or walkout that occurs without appropriate approvals is considered unauthorized, and may be unlawful. Students are sometimes encouraged by protesters (in person, or via social media) to participate in a demonstration as it passes by a school. Information is available in the LAUSD Procedures for Handling Disturbances, or Demonstration on or Adjacent to School Sites Bulletin.

Procedure

1. Upon indication that a demonstration or walkout is about to begin, personnel should immediately notify the school administrator.
2. The principal or designee becomes the **Incident Commander**, activates the school ICS Team, and initiates the appropriate Immediate Response Action, which may include a modified **Lockdown**.
3. The **Incident Commander** will notify School Police (213) 625-6631 to request assistance and will provide the exact location and nature of emergency.
4. The **Incident Commander** will notify the LD Administrator of Operations, under Operations Coordinator of the incident.
5. The Security Team will immediately proceed to the Main Gate to control student ingress and egress. Each person entering or leaving the campus shall be required to sign, header name, and record address, telephone number and time entered or departed. The Main Gate should not be locked, as a locked gate may create a serious hazard for students leaving or attempting to re-enter the campus.
6. If students leave the campus, the **Incident Commander**, in consultation with the Security Team, will designate appropriate staff members with radios and cell phones to accompany them. These staff members will attempt to guide and control the actions of students while off-site.
7. Students not participating in the demonstration/walkout should remain in their classrooms until notified otherwise by the **Incident Commander**. Teachers will close and lock classroom doors to protect students from a demonstration that becomes unruly. Students and staff should be protected from broken window glass by closing available window coverings.
8. The **Planning and Intelligence Teams** Documentation Unit should keep accurate record of events, conversations, and actions.
9. All media inquiries will be referred to the schools designated **Public Information Officer**, who will also monitor local news outlets and initiate further actions as appropriate.
10. The **Incident Commander** will notify and update parents via **Blackboard Connect**.
11. The **Incident Commander** will direct the **Planning and Intelligence Team Leader** or other authorized user to open an **ISTAR** report on the incident.
12. The **Incident Commander** should proceed using good judgement based on law enforcement or other legal input, in taking action to control and resolve the situation.
13. Once the incident has concluded and the campus has been determined to be safe, the **Incident Commander** will initiate the **All Clear**.

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1:05 PM 11/24/2016



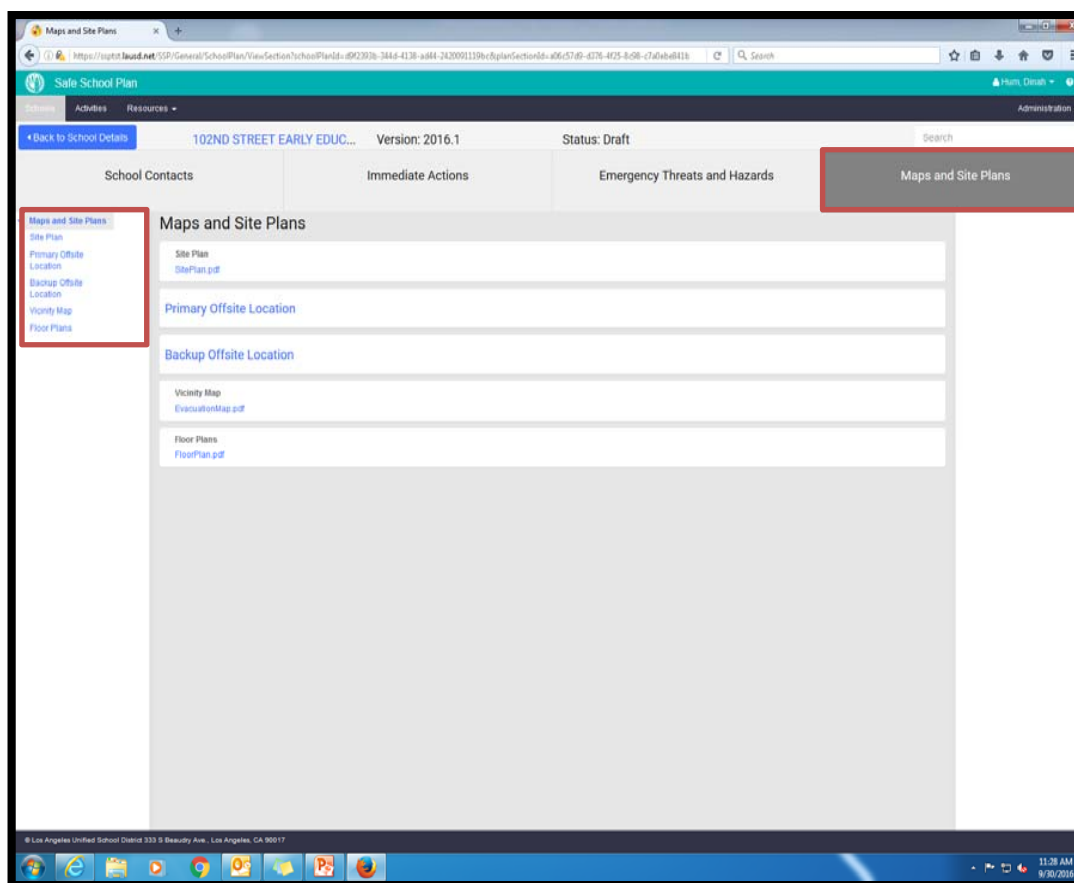
LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Emergency View/Maps and Site Plans

Maps and Site Plans sections include:

- Site Plan
- Primary Offsite Address
- Backup Offsite Address
- Vicinity Map
- Floor Plans
- Additional maps uploaded by school





LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Edit Plan View /Step 1 Planning Team

In **Edit Plan**, there are 6 tabs:

Step 1: Planning Team

Step 2: Assessment Overview

Step 3: Goals

Step 4: Develop Plan

Step 5: Approval

Step 6: Train/Exercise

To ensure that the plan is reviewed annually, each step includes a certification check box.

Step 1: Planning Team includes:

- Team Overview
- Required Members
- Suggested Team Members
- School Safety Meeting Schedule
- Step 1 Certification



LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Edit Plan View/Step 2 Assessment Overview

Step 2: Assessment Overview includes:

- Health and Nutrition
- Positive Safe School Environment
- Parent and Community Involvement
- Threats and Hazards
- Step 2 Certification

Step 2 contents include the scorecards from Volume 1, bundled together by category.



LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Edit Plan View/Step 3 Goals

Step 3: Goals includes:

- Review and Summary with goal statements
- Step 3 Certification

Step 3: Goals

Safe School Plan

102ND STREET EARLY EDUC... Version: 2016.1 Status: Draft

Step 1: Planning Team 33% Step 2: Assessment Overview 0% Step 3: Goals 0% Step 4: Develop Plan 35% Step 5: Approval 100% Step 6: Train / Exercise 0%

Step 3: Goals (0%)
Review and Summary (0%)
Step 3 Certification (0%)

Items marked with * are required

Review and Summary

Develop Goals and Objectives

Goals are broad, general statements that indicate the desired outcome in response to the threat, hazard or assessment area identified by planners in the previous step. They are what personnel and other resources are supposed to achieve. They also help identify when major activities are complete and what defines a successful outcome.

To establish a safe and orderly school environment conducive to learning, school staff must gather and analyze data about the school and its community (Education Code Section 35294.2(a)(1); Penal Code 626.2). The school safety committee members should review data from the assessments. This data will help the school to identify strengths and weaknesses and provide committee members a "snapshot" of the school's current physical plant safety and relative health of the social climate.

Once the school data has been gathered and analyzed, schools need to develop annual goals and activities for the identified areas.

Certain critical "functions" or activities apply to more than one threat or hazard. Examples of these cross-cutting functions include evacuating, providing medical care, and accounting for all students, staff, and guests.

After identifying these functions, the planning team should develop one goal for an emergency function. These commonly occurring functions will be contained in a "Functional Annex" within the Safe School Plan.

People and Programs Goal #1*

This goal must address the School-wide Discipline Plan

People and Programs Goal #2*

This goal must address increasing rates of 95% or higher attendance and decreasing chronic absence (91% or lower attendance)

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District Operations

Edit Plan View/Step 4 Develop Plan

Step 4: Develop Plan includes:

- Incident Command Team Chart (will show chart)
- Crisis Team Chart
- Threat Assessment Team Chart
- Team Assignments
- Emergency Contacts
- School Contact Information
- School Site Threat Assessment Team
- Plans for Loss of Utilities
- Site Specific Considerations
- Special Needs
- Plans and Maps
- Courses of Action – Functions,
- Courses of Action – Threats and Hazards
- Step 4 Certification

Step 4 includes information from Volumes 2 and 3.



LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Edit Plan View/Step 5 Approval

Step 5: Approval includes:

- Review the Plan
- Step 5 Certification

Step 5: Approval

102ND STREET EARLY EDUC... Version: 2016.1 Status: Draft

Step 1: Planning Team 33% Step 2: Assessment Overview 0% Step 3: Goals 0% Step 4: Develop Plan 30% Step 5: Approval 100% Step 6: Train / Exercise 0%

Step 5: Approval (100%)
Review the Plan (Step 5 Certification (100%))

Items marked with * are required

Review the Plan
NEW - NEED TEXT
Add a little language about who should review the plan and making sure it is complete

Approve the Plan
School safety committee members should review the completed plan and then sign it. Print out several copies of the plan, including one copy kept in the main office for public review that includes the viewing log.
[Certification_template.docx](#)

Certification Document Upload*
[test.docx](#)
[Upload New File](#) [Select File On SharePoint](#)
[Select New File](#)

Step 5 Certification

Save

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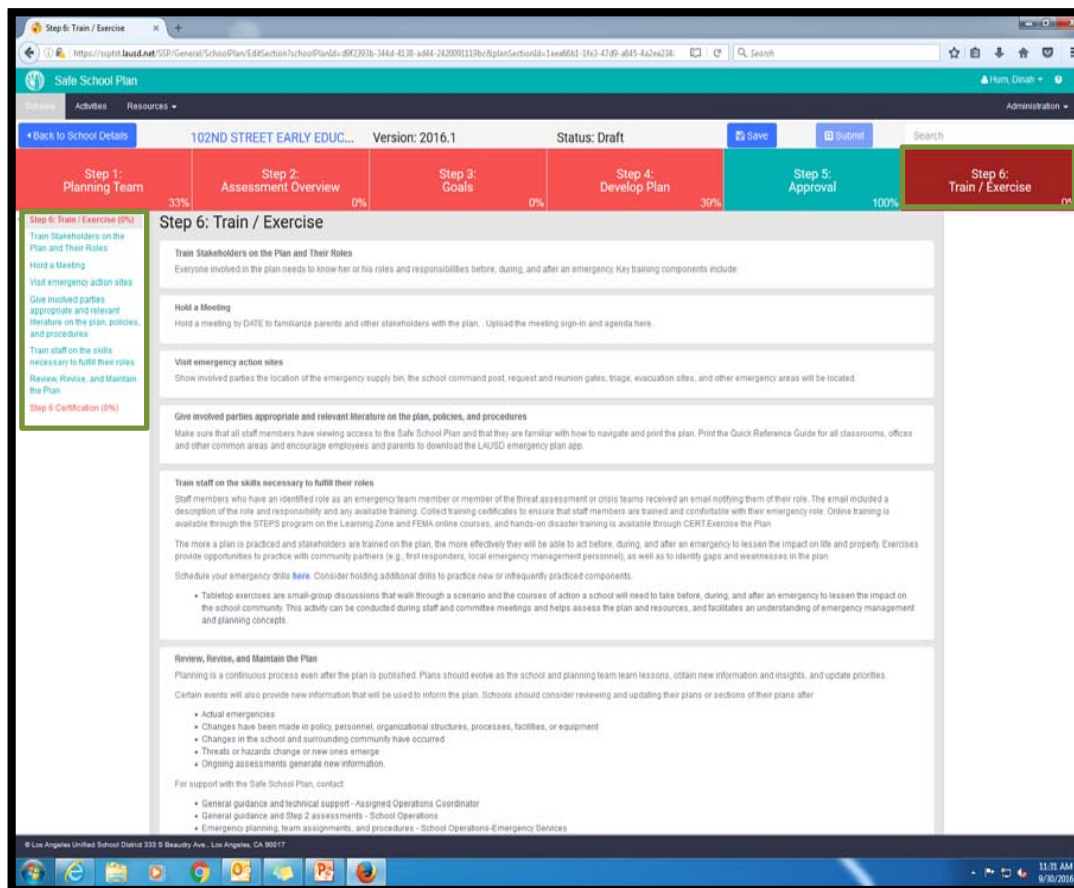
LOS ANGELES UNIFIED SCHOOL DISTRICT

District Operations

Edit Plan View/Step 6 Train/Exercise

Step 6: Train / Exercise includes information on:

- Train Stakeholders
- Safe School Plan Public Meeting
- Visit Emergency Action Sites
- Inform involved parties
- Policies and Procedures
- Train staff
- Review, Revise, and Maintain the Plan
- Step 6 Certification





LOS ANGELES UNIFIED SCHOOL DISTRICT

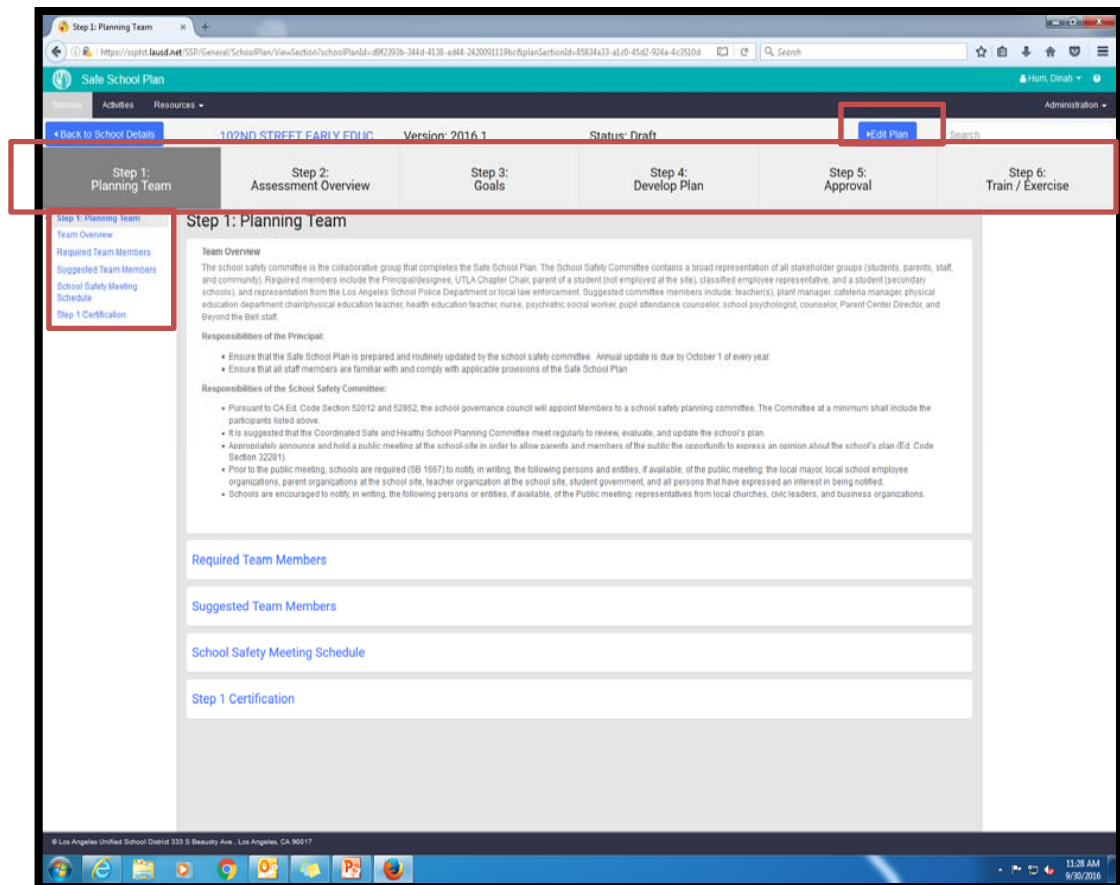
District Operations

Planning View Main Menu

In the **Planning View**, there are six tabs:

- Step 1: Planning Team
- Step 2: Assessment Overview
- Step 3: Goals
- Step 4: Develop Plan
- Step 5: Approval
- Step 6: Train/Exercise

This menu is the same as **Edit Plan** Menu. Users with read only access can view the entire Safe School Planning process. Users with editing rights will also see an **Edit Plan** button, and have the option to edit the plan as they work through the planning steps.



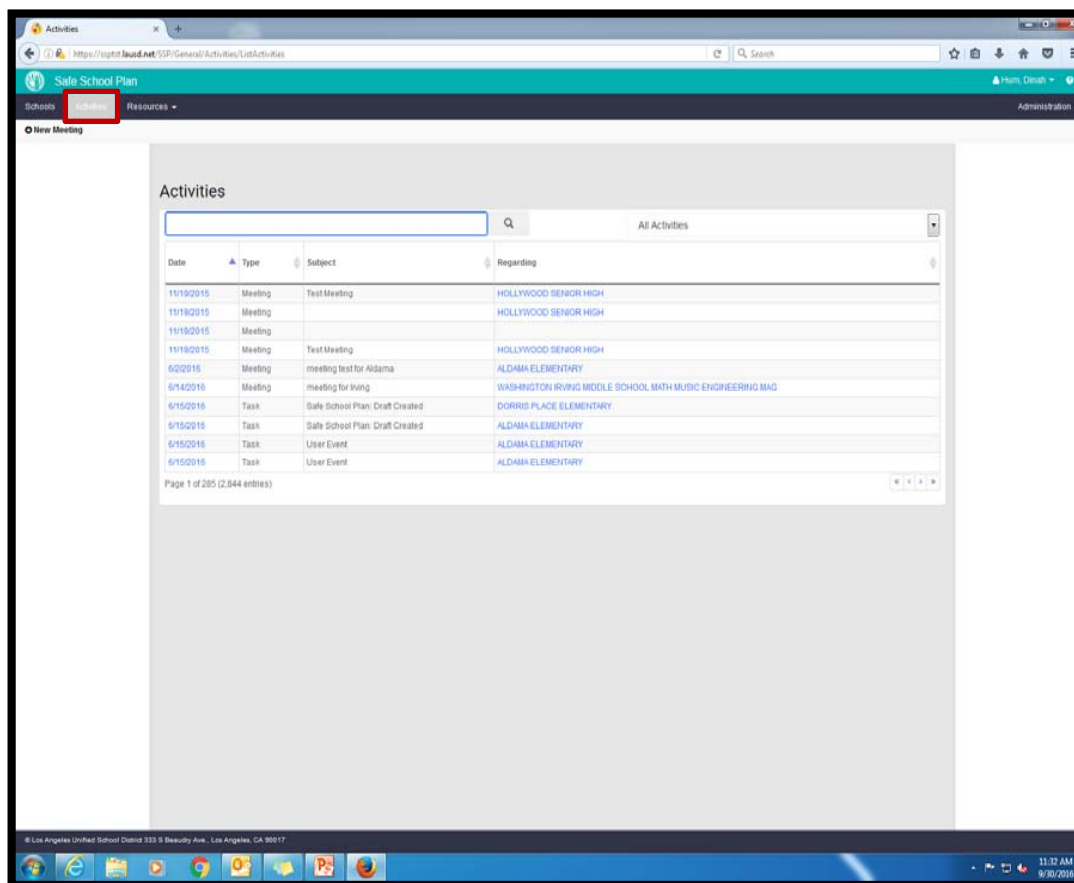


LOS ANGELES UNIFIED SCHOOL DISTRICT

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Activities

The Activities menu is where School staff with editing rights can set up school safety team meetings and emergency drills. Schools are not required to use this feature of the ISSP tool, but must still hold the required meetings and drills.





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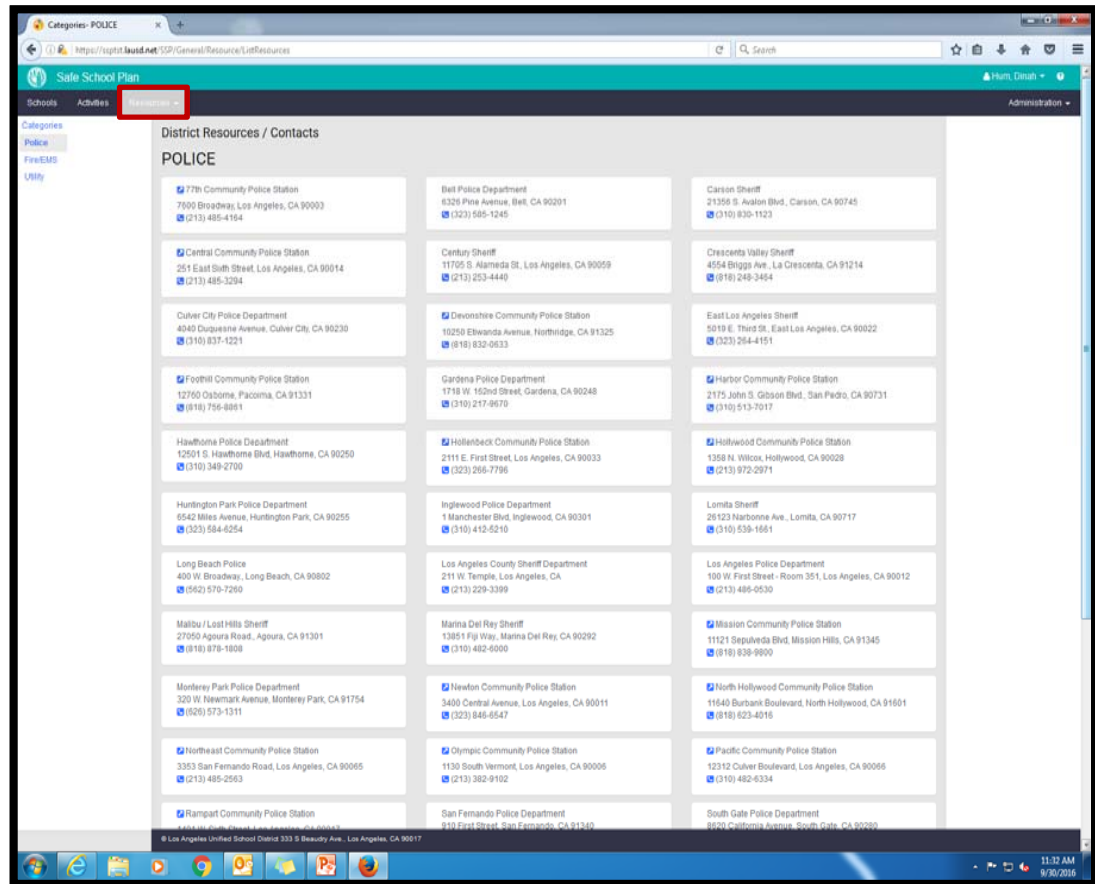
District Operations

Resources/Contact Lists

The Resource menu has links and lists of District, local agency, and community resource information for emergency response and others.

District Resources / Contacts in the **Resource** tab includes:

- Police
- Fire/EMS
- Utilities
- LAUSD Contacts
- Community Contacts



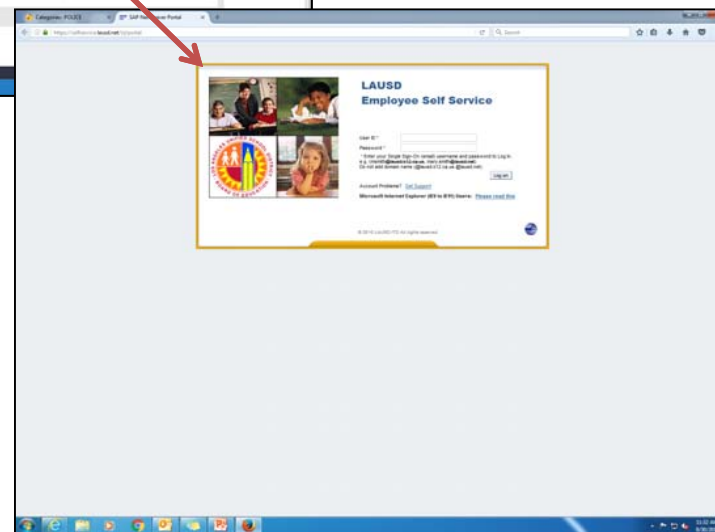
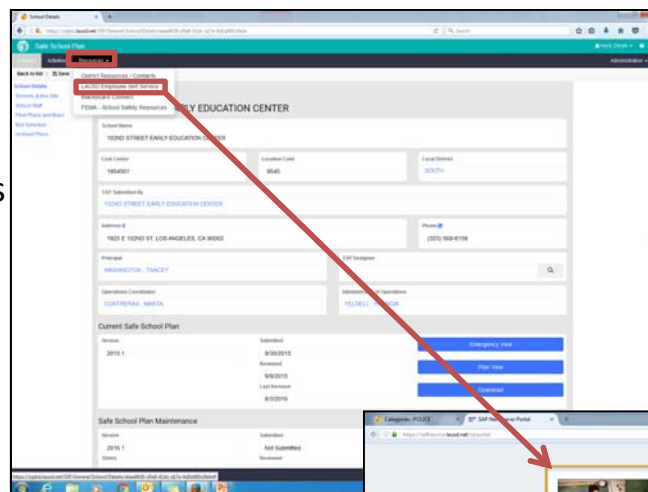


LOS ANGELES UNIFIED SCHOOL DISTRICT District Operations

Resources/LAUSD Employee Self Service

Selecting **LAUSD Employee Self Service** in the **Resources** tab links to the log in webpage of that system. This is where LAUSD employees update their personal contact information, which is confidential.

Necessary emergency contact numbers for school staff (Volume 2 Emergency Contact Information section) will be imported from employee self-service and cannot be input by hand into the ISSP. This information is only visible to those with editing rights and the LASPD dispatch center.



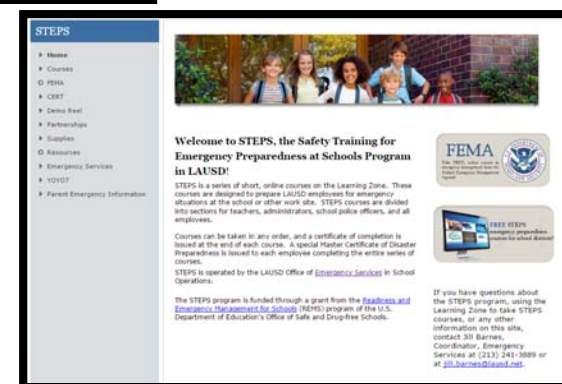


LOS ANGELES UNIFIED SCHOOL DISTRICT District Operations

Resources/Links

The Resources tab also includes links to:

- Blackboard Connect
- STEPS emergency training
- FEMA online courses
- REMS – Readiness and Emergency Management for Schools; US Department of Education





LOS ANGELES UNIFIED SCHOOL DISTRICT District Operations

For More Information

The new Integrated Safe School Plan system will open for editing by principals and designees during the spring 2017 semester. Dates and details will be available at <http://achieve.lausd.net/ssp>.

For more information, please contact:

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213-505-8206

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